

CONFIDENTIAL

PROCUREMENT CENTRE

**Office**  
Pretoria

**Enquiries**  
Tender Office

**E-mail Address**  
tenderoffice@sars.gov.za

**Room**  
299 Bronkhorst Str,  
Nieuw Muckleneuk,  
Pretoria

**Reference**  
RFP 02/2023

**Date**  
8 August 2023



*South African Revenue Service*

Pretoria Head Office  
299 Bronkhorst Street,  
Nieuw Muckleneuk, 0181  
Private Bag X923,  
Pretoria, 0001

Dear Sir/Madam,

<b>REQUEST FOR PROPOSALS</b>	The Provision of Cleaning Consumables, Chemicals, and Industrial Cleaning Equipment to the South African Revenue Service (SARS) Offices, Nationwide.
<b>TENDER NUMBER</b>	RFP 02/2023
<b>NON – COMPULSORY BRIEFING SESSION</b>	21 August 2023 at 10:00 <a href="https://www.microsoft.com/en-za/microsoft-teams/join-a-meeting?rtc=1">https://www.microsoft.com/en-za/microsoft-teams/join-a-meeting?rtc=1</a>  Meeting ID: 372 671 875 087 Passcode: fJkqai
<b>CLOSING DATE</b>	31 August 2023 @ 11:00

You are invited to tender for the above-mentioned services and as detailed in the attached tender forms. The conditions contained in the SARS Procurement Policy are applicable.

The bid document must be sealed in an envelope on which the following information is clearly indicated:

- a) The name and address of the tenderer
- b) BID number
- c) Closing date

All bid documents must be submitted in both original hard copy and electronic format;

Bid documents may either be posted to the Tender Office—SARS Procurement Department, Lehae la SARS, 299 Bronkhorst Street, Nieuw Muckleneuk, Brooklyn, Pretoria 0181 OR placed in the tender box at the main entrance at the aforesaid address;

Bid documents will only be considered if received by SARS on or before the closing date and time, regardless of the method used to send or deliver such documents to SARS. Late bids will not be accepted.

Please direct all enquiries to Tender office on email: [tenderoffice@sars.gov.za](mailto:tenderoffice@sars.gov.za)

The bid forms must be completed fully.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Deliwe Rampa', enclosed within a large, loopy oval shape.

**DELIWE RAMPA**

**EXECUTIVE – PROCUREMENT**

**DATE: 08/08/2023**